



NOTTINGHAM ACADEMY


Principal: Mr S Jones
PA to the Principal: Mrs A Wright

Greenwood Road, Nottingham NG3 7EB

Telephone: 0115 748 3385

Email: adminp@nottinghamacademy.org

Website: www.nottinghamacademy.org

 @NottmPrimary

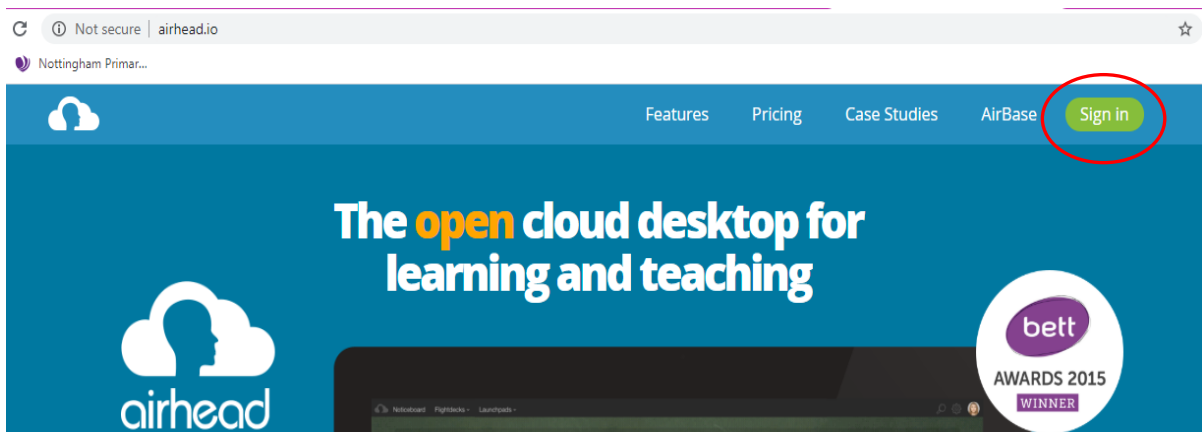
Dear Parents/Carers

Accessing the School system from Home

In light of the Government instructions to close schools, we want to ensure all of our pupils are well equipped to continue accessing learning tools at home.

Please follow the below guide for accessing learning resources remotely.

- Go to Google and search for '**GAT.Airhead.io**' Click into it and select 'Sign In'



- Search for '**Nottingham Academy**'



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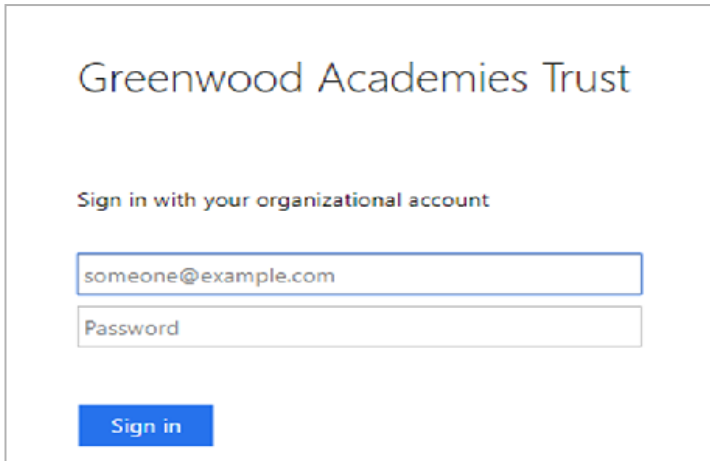
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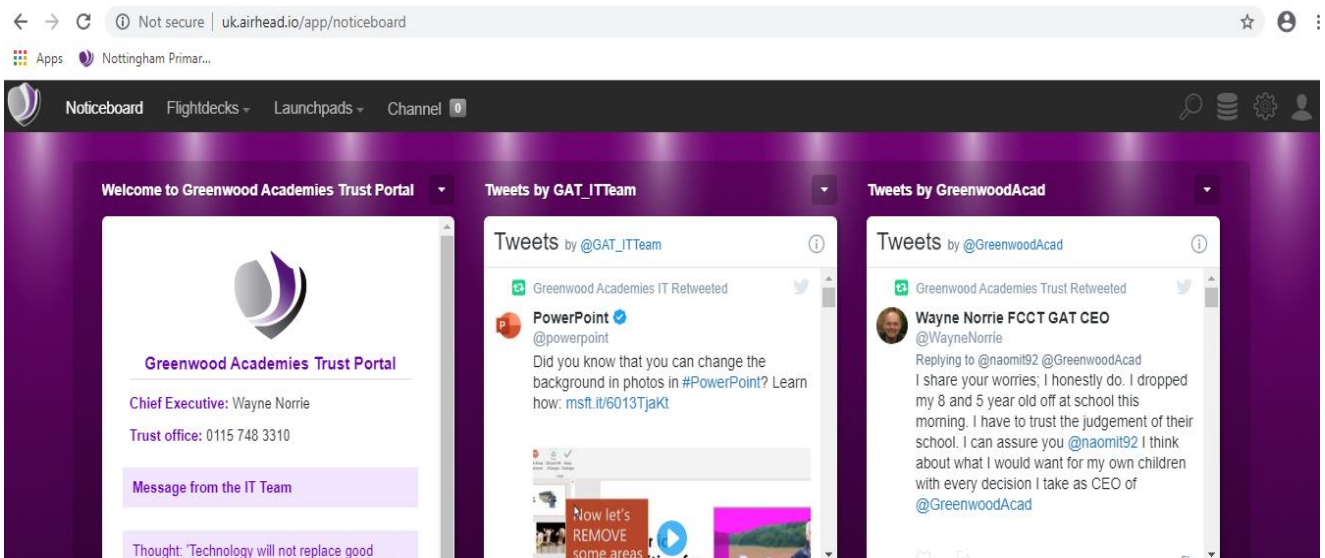
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- You will need to enter your school Username (in the e-mail address section) and Password:



Your personal **pupil log-in details are on the letter which was sent home with your child – if you misplace this for any reason, please contact your child's class teacher via ClassDojo for the details.*

- This will then take you to the Noticeboard which looks like this:



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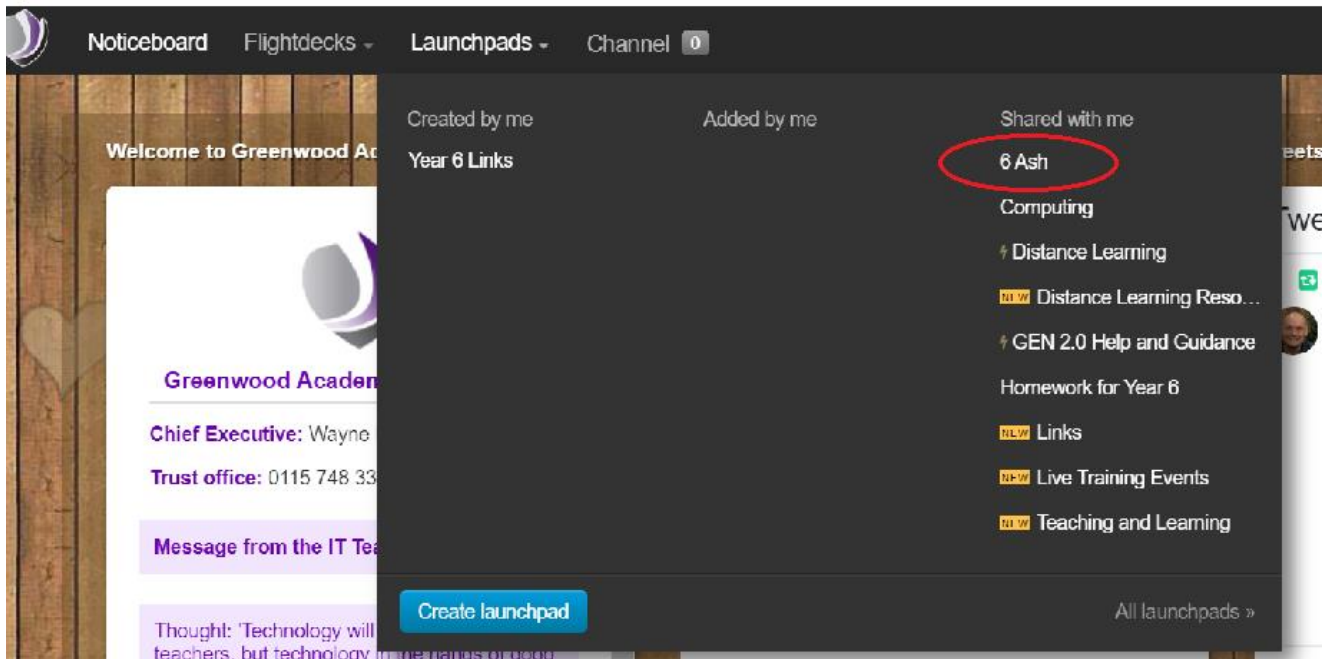
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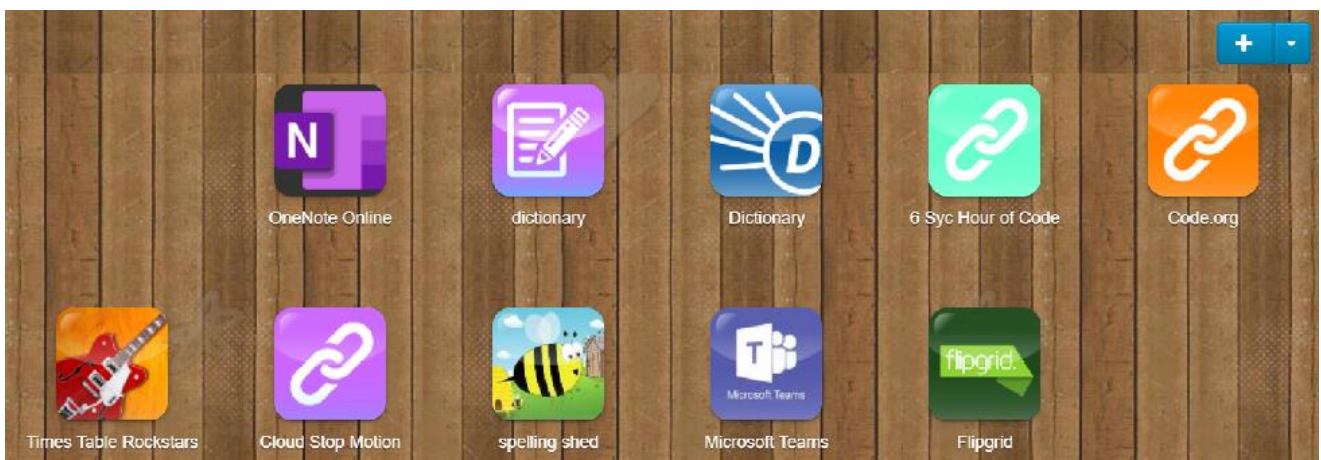
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- You will need to click on 'Launchpads' and on the right there is '**Shared with me**' – select the appropriate one (e.g. 6 Ash)



- This will then take you to the Launchpad, where you can access any school apps such as Spelling Shed, Times Tables Rock Stars, as well as any other launchpads that your teacher has shared with you!



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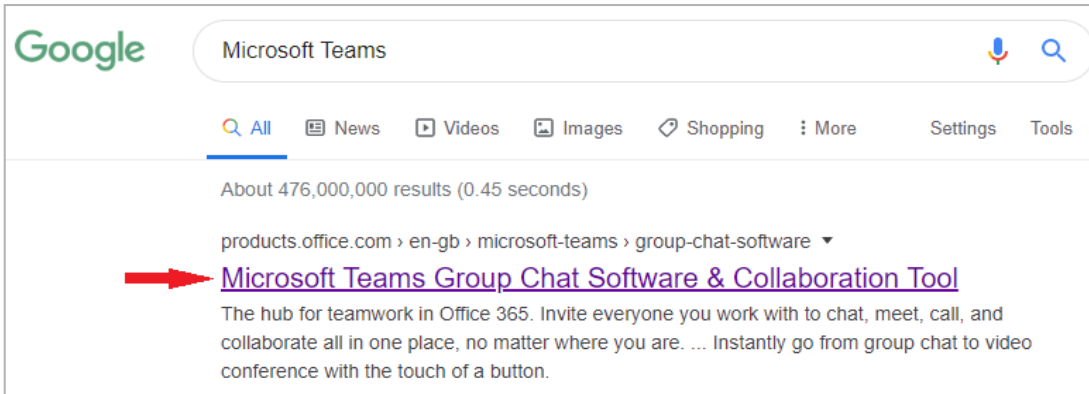
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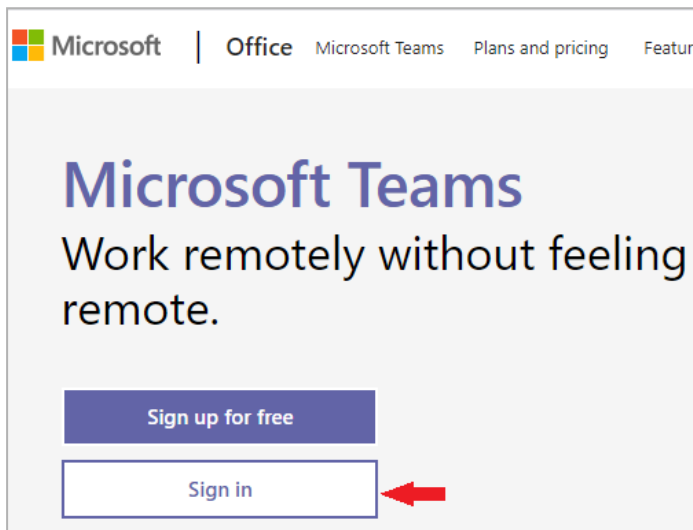
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Class Teams

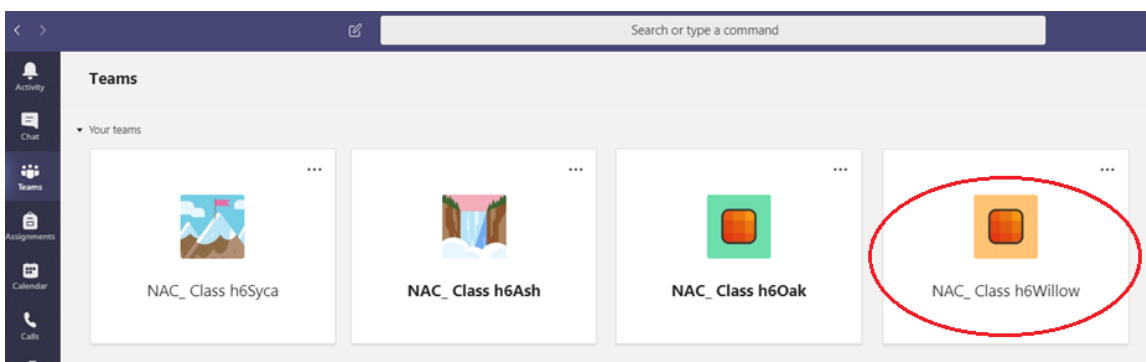
- You can also access your Class 'Team' by going onto Google and searching '**Microsoft Teams**'



- Click '**Sign In**' & use your pupil log in details again:



- Click onto your Class



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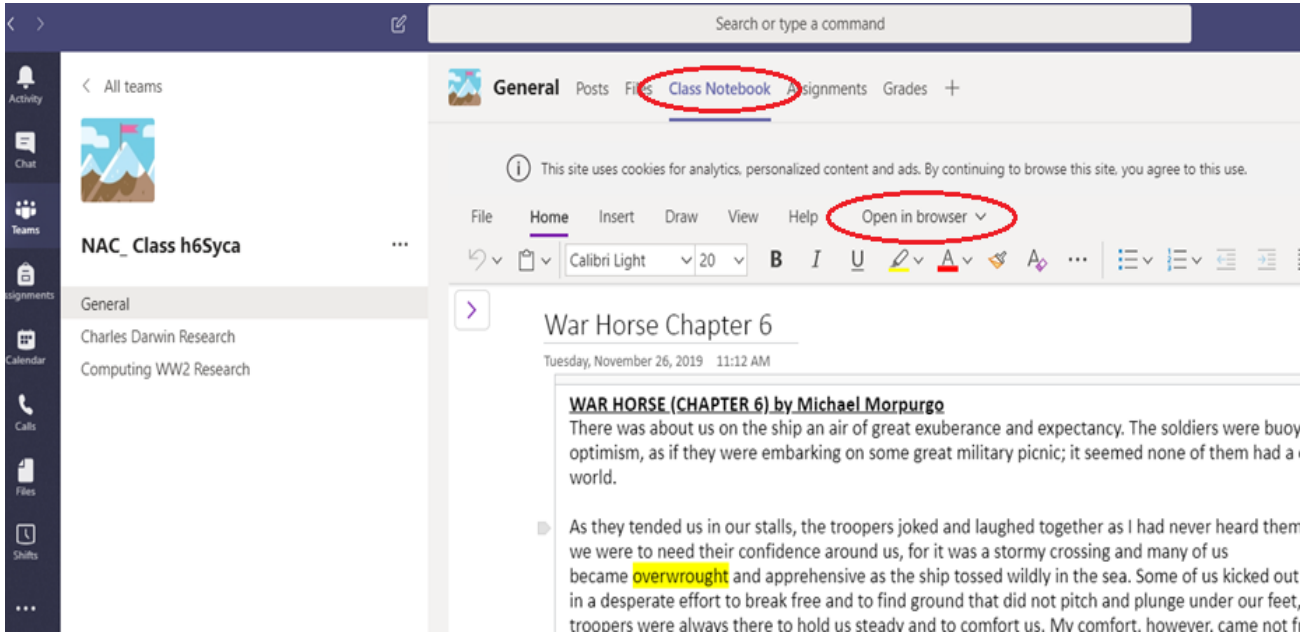
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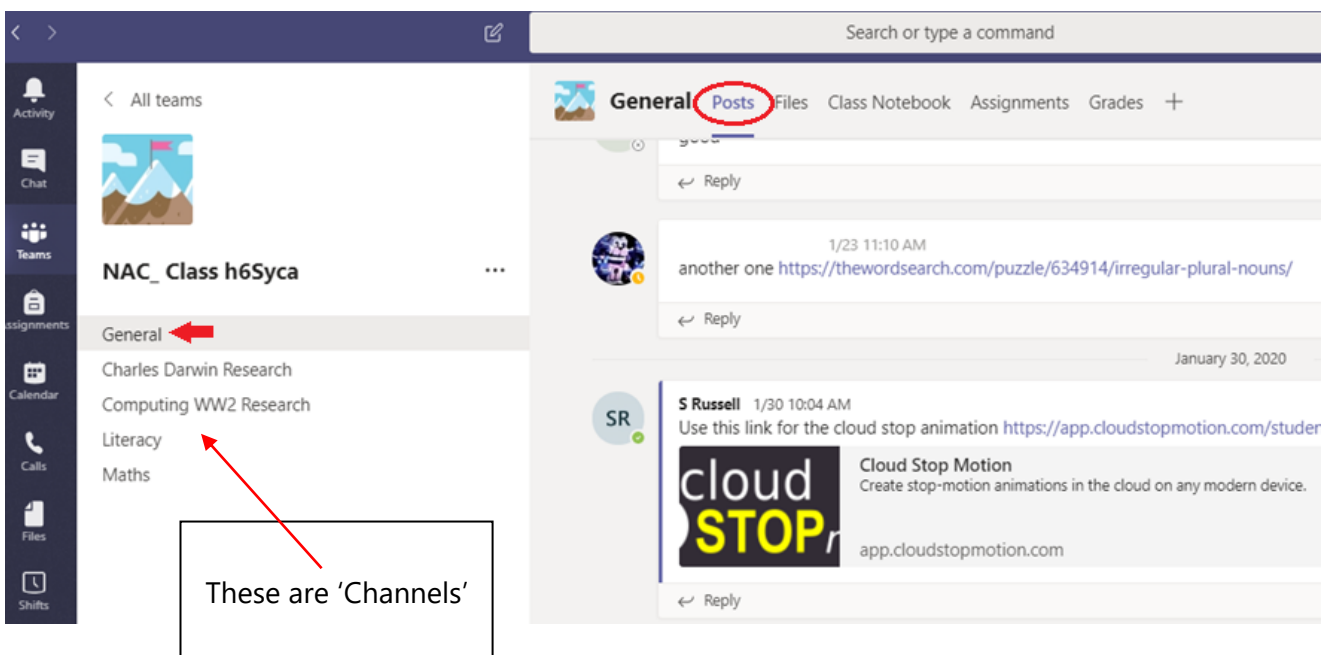
- Click on 'Class Notebook' and then click 'Open in browser'



This will then open up the Class Notebook and you will be able to access the pages!

To access Class Messages through Teams

Click on the 'General' Channel and click 'Posts' – Here you will see any messages your teacher posts



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Work documents will also regularly be uploaded to our school website relevant to each year group for parents and pupils to access from home.

Thank you for your continued support at this unsettling time.

Yours sincerely

S Jones

Mr S Jones

Primary Principal

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