



# NOTTINGHAM ACADEMY

EH/SJ

23<sup>rd</sup> January 2018

Dear Parents/Carers

Following the recent extension to the playground at the Sneinton Boulevard site it has been decided that the collection and dismissal points for the children will change from Wednesday 24<sup>th</sup> January. The changes will utilise the extra space that has been created from extending the small playground and will help alleviate the congestion when the children arrive and are dismissed.

The new arrangements will be as follows:

- Year 4 children will line up on the main large playground labelled number 1 on the diagram overleaf.
- Year 5 children will line up on the small playground labelled number 2 on the diagram overleaf.
- Year 6 children will line up on the new extended playground labelled number 3 on the diagram overleaf.

Each class will be stood with their teacher behind a cone. Can we ask that parents wait for their child to be dismissed by the teacher before taking them from their line. This will ensure that the children are safely dismissed to their parent/carer.

We are hoping this will be the most practical and safest way of dismissing our children and avoiding congestion at the drop off and pick up times.

If you would like to discuss this further please do not hesitate to contact me.

Yours faithfully

Mr S Jones  
Principal

**Principal:** Mr S Jones  
**PA to the Principal:** Mrs D Varley

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