



# NOTTINGHAM ACADEMY


Principal: Mr S Jones  
PA to the Principal: Mrs A Wright

Greenwood Road, Nottingham NG3 7EB

Telephone: 0115 748 3385

Email: [adminp@nottinghamacademy.org](mailto:adminp@nottinghamacademy.org)

Website: [www.nottinghamacademy.org](http://www.nottinghamacademy.org)

 @NottmPrimary

PT/AW

Wednesday 2nd September 2020

Dear Parents and Carers

As we prepare to welcome all the children back to school tomorrow, we wanted to take this opportunity to inform you of key information which will support us reopening in a safe and measured manner. Just as society has changed to reflect the current times, our school will look different but please be patient with us as these measures have been put in place to support everyone's safety.

### Arriving and leaving school

At Greenwood Road (F2 – Y4) the start of the day will be 8.50am and the end of the day will be 15.20pm for all children. The timings for children attending our morning Nursery provision will be 8.40am – 11.30am and our afternoon Nursery provision will be 12.20pm – 3.10pm. Children who attend full days at Nursery will be 8.40am – 3.10pm. You will notice that this year we will have mixed Y3/Y4 classes, although we have not generally operated mixed year group classes this arrangement is not unusual, and we are very confident that it will be successful.

At Sneinton Boulevard (Y5 – Y6) the start of the day will be 8.30am and the end of the day will be 15.00pm for all children. In part, these times have been determined by the requirements of also getting Secondary pupils on site. **We are not permitted to allow parents to enter the school site**, we understand this will be challenging for parents but hope you understand this is for the safety of all. When children return in September 2020 each cohort will have a designated entry/exit point. We understand that if you must visit several points with different children this will be more complicated, but we are obliged to comply with the Trust Operating Procedures, so for the foreseeable future we must stick to this agreement. If you are visiting different points, this will take time and there will be a system in place to support with the possible delays created by this necessity.

The points of entry/exit are as follows:

GREENWOOD ROAD POINTS OF ENTRY / EXIT		
Cohort	Time	Location
F1	<b>AM:</b> 08.40am – 11.30am <b>PM:</b> 12.20pm – 3.10pm	Entry via the GR staff carpark, at this time no cars will be authorised to move.
F2	08.50am – 15.20pm	Entry via the GR staff carpark, at this time no cars will be authorised to move.
Y1	08.50am – 15.20pm	Entry via the Hereford Road entrance.

*The Nottingham Academy is part of the Greenwood Academies Trust group of Academies*



# NOTTINGHAM ACADEMY


Principal: Mr S Jones  
PA to the Principal: Mrs A Wright

Greenwood Road, Nottingham NG3 7EB

Telephone: 0115 748 3385

Email: [adminp@nottinghamacademy.org](mailto:adminp@nottinghamacademy.org)

Website: [www.nottinghamacademy.org](http://www.nottinghamacademy.org)

 @NottmPrimary

Y2	08.50am – 15.20pm	Entry via the Ripon Road entrance.
Y3/Y4	08.50am – 15.20pm	Entry via the Greenwood Road main entrances. At this point there will be two points of entry.

SNEINTON BOULEVARD POINTS OF ENTRY/EXIT		
Cohort	Time	Location
Y5	08.30am – 15.00pm	Entry via the drive from the top of Greenwood Road.
Y6	08.30am – 15.00pm	Entry via the drive from the top of Sneinton Boulevard

Although this may seem potentially confusing, teachers and support staff will be at all entry points to support this transition from home to school. Initially there will be signs in place advising where we would like you to line up with your children, **this should be done whilst socially distancing**. Although it might be difficult, certainly to start with, we would encourage all parents to leave these points as quickly as possible.

## PE Kits

Your child's teacher will be in touch to advise you when children will be having PE. Children will be required to come to school in their PE kits and stay in their PE kits for the whole day. If it is colder, children can wear plain black jogging bottoms and their school jumper. We have taken this precaution to avoid additional movement in the classrooms; items of clothing getting passed on between children and to avoid breaking social distancing guidelines if children needed support getting changed.

## Reading books and homework

If you have any school reading books at home, please send them back to school with your child. These will be quarantined for 72 hours and re-distributed to the previous year group. The children will be reassessed and given the appropriate reading colour band over the next week. Reading books will be sent home for you to enjoy with your child, each classroom will have a box for these books to be returned and quarantined before they go back to the class libraries.

Homework will continue to be through on-line programmes where possible and reading. Each cohort will be sending out more detailed and age-appropriate expectations.

***The Nottingham Academy is part of the Greenwood Academies Trust group of Academies***

The Greenwood Academies Trust is a company limited by guarantee, registered in England and Wales, registered number 06864339.

A list of Directors is available for inspection at the registered office, Greenwood House, Private Road No 2, Colwick Quays Business Park, Nottingham NG4 2JY.

Further information about us is available at <http://www.greenwoodacademies.org>



# NOTTINGHAM ACADEMY

**Principal:** Mr S Jones


**PA to the Principal:** Mrs A Wright

Greenwood Road, Nottingham NG3 7EB

**Telephone:** 0115 748 3385

**Email:** [adminp@nottinghamacademy.org](mailto:adminp@nottinghamacademy.org)

**Website:** [www.nottinghamacademy.org](http://www.nottinghamacademy.org)

 @NottmPrimary

## **Lunches and water bottles.**

As part of our Operating Procedures we are not authorised to handle cash. All items including school meals will have to be purchased via Parent Pay, if you have not already done so please activate your Parent Pay account. Initially we will not be able to offer hot meals to children outside F2 and Y1, all other children will have the option of bringing a packed lunch from home or purchasing a packed lunch from school. Again, we will review this during the Autumn Term.

Children will need to bring a filled water bottle from home, we advise that this is water only as juices and fizzy drinks can stain work and do not offer adequate hydration. We have ordered additional bottled water for children to have throughout the day if needed.

## **Previous work, books, PE kits and belongings**

Having to close the school so suddenly back in March, with so many unknowns at the time, many children left their books and belongings in their classrooms. If these were labelled, they have all been passed onto the new teacher. Children will be bringing these items home over the next two weeks, please send your child in with a bag to help them carry their belongings to the gates at home-time.

School will run differently, especially in the Autumn Term as we welcome the children back and support them in their transition back to school. There will be changes over this period as we respond to feedback from parents, children and staff, please be patient with us.

If you would like to discuss any of these points, or your child's return to school please get in touch via the school office or your child's class teacher.

Best Wishes,

*Steve Jones*

Mr Jones  
Primary Principal

***The Nottingham Academy is part of the Greenwood Academies Trust group of Academies***

The Greenwood Academies Trust is a company limited by guarantee, registered in England and Wales, registered number 06864339.

A list of Directors is available for inspection at the registered office, Greenwood House, Private Road No 2, Colwick Quays Business Park, Nottingham NG4 2JY.

Further information about us is available at <http://www.greenwoodacademies.org>