



NOTTINGHAM ACADEMY



Principal: Mrs J French

PA to the Principal: Miss A Birkhead

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30th November 2021

Dear Parents/Carers,

Attendance update

We have started this term with attendance currently at 93.4% the Aim is to achieve 97%

From September 2021, attendance at school is mandatory for all pupils unless:

- They have tested positive for Covid-19. We will require parents to provide proof of this to authorise the time off.
- Illness and medical appointments – If your child is absent due to sickness or diarrhoea they must be off for 48hrs.

The attendance officer will not authorise absence for any of the following reasons:

- Term time holidays
- If a child's attendance is below 90% and therefore classed as a persistent absentee no time off will be authorised without medical evidence.
- Any absences over 3 days I would expect medical evidence otherwise this will be unauthorised.

If your child has a runny nose, cold or cough that is not persistent or a temperature under 38 degrees your child can still attend school, we advise all parents to order some lateral flow tests to keep at home.

You can order Covid-19 lateral flow tests from <http://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests> and these are free.

You can see the latest NHS guide to symptoms in children by clicking this link

[Coronavirus \(COVID-19\) symptoms in children - NHS \(www.nhs.uk\)](https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms-in-children)

Lateness

- Any children arriving after 8.50am at Sneinton boulevard or 9am at Greenwood Road will receive a late mark and asked to sign in at reception.

Absences must be reported daily to R Hayes the Attendance Officer by 9.15am

- Phone 01157483385 option 1 or 07736194791 a message can be left on my voicemail
- Text or WhatsApp message to 07736194791

Yours faithfully,

Mrs J French
Principal

The Nottingham Academy is part of the Greenwood Dale Foundation Trust group of Academies